

Particulars of Party Submitting Quotation

Sl. No.	Required Information	
1	Name of the Company/Firm and complete registered address	
2	Legal Status (Individual, Sole Proprietary firm, Hindu Undivided Family (HUF) business, Partnership firm, Consortium, Joint Venture, Limited Company or Corporation)	
3	Name of the contact person, Designation, Telephone No., E-mail id	
4	Year of commencement of Business	
5	Statutory Details (Photocopy duly signed to be attached) - Registration No. of the Firm - PAN - EPF – Registration No. - ESI Registration No.	
6	-GST Registration No. (Photocopy duly signed to be attached)	
7	- Name & Address of Bankers along with Current Account Details	
8	- MSME Registration details, if applicable	
9	Whether any partner/proprietor/ Director of the prospective bidder has been convicted by any court of law, if so give details. The firm /applicant should not be blacklisted by any central Govt/ state Govt/ PSU/ Govt Bodies	Self- declaration certificate needs to be enclosed
10	Eligibility criteria: OEM/ Authorized agency of the OEM 1. OEM must be from the list of standard makes only.	Please enclose copy of authorization letter of OEM duly countersigned signed by applicant
11	Experience Certificates	Please enclose copies of certificates